



It's time for the 2025 CODA Legislative Conference!

REGISTER ONLINE! WWW.OKCODA.COM

FEBRUARY 4th, 5th, AND 6th, 2025

EMBASSY SUITES HOTEL & CONFERENCE CENTER
2501 Conference Drive, Norman, OK, 73069, 405.364.8040

HOST HOTEL RESERVATIONS (PLEASE READ TO END): EMBASSY SUITES HOTEL ROOM RATES ARE \$106/NIGHT – SINGLE/DOUBLE OCCUPANCY. Reservations can be completed *by calling the hotel at 405.364.8040 or the link on the CODA Website*. Please refer to group code: **A75**. POs must be faxed directly to the group sales office at **405.253.3550 OR emailed to pam.gentry@atriumhospitality.com** and must include the reservation confirmation number. **POs MUST BE RECEIVED BY 1/27/2025! If you do not remit your PO by this date your room is not guaranteed.** All attendees have until **1/13/2025** to make their reservations at the group rate. Once this date has passed OR the block is full, the discounted rate will not be available, and attendees will receive the best available rate at that time. Due to the extremely high cancellation rate in the past each attendee will only be allowed to book two room reservations in their own name. **Also, you will be required to provide credit card information during the reservation process.** This information may be used by the hotel to charge your credit card in the event you do not attend and do not cancel your rooms one week prior to the conference. **You will also be required to provide a credit card at check-in.** It may have a hold of up to \$50/day placed on it for incidentals. This is hotel policy and non-negotiable. We do understand that this may be an inconvenience for some of you, unfortunately there is no other alternative.

OVERFLOW HOTEL RESERVATIONS CAN BE MADE AT:

HAMPTON INN

2300 CONFERENCE DRIVE, NORMAN, OK 73069
ROOM RATE \$110/NIGHT
PHONE: 405-310-3014
EMAIL PO'S & TAX INFO TO:
ouncc.hampton@hilton.com
OR FAX: 405-310-3074
REFERENCE: COUNTY OFFICERS & DEPUTIES
ASSOCIATION
CUT OFF DATE: 1/20/2025
PO'S MUST BE RECEIVED BY 1/27/25

RESIDENCE INN

2400 CONFERENCE DRIVE, NORMAN, OK 73069
ROOM RATE \$110/NIGHT
PHONE: 405-253-7007
EMAIL PO'S & TAX INFO TO:
Stacey.mercurio@highgateselectservice.com
REFERENCE: 2025 CODA February Conference Group
CUT OFF DATE: 1/6/24
PO'S MUST BE RECEIVED BY 1/10/24

- ❖ **SPONSORSHIP** Opportunities are available!!! Please contact Melissa Kueter at okcoda@gmail.com before **JANUARY 8TH** for more information!!!
 - **Gold Sponsorship: \$1000** (includes logo on event signage, logo in program, and one complimentary booth space)
 - **Platinum Sponsorship: \$1400** (includes logo on event signage, logo in program, two complimentary booth spaces)
 - **Hospitality Suites!: \$110/night**, you provide all food and beverage. *Very limited availability!* *Email me for details!*
 - **Special Event Sponsorship!!!: cost varies**, contact CODA for more information
 - **We love to work with our vendors on unique sponsorship ideas!**
Let me know what you have in mind!
- ❖ Each booth space includes one 6-foot skirted table with two chairs, a wastebasket, electricity, and Wi-Fi, as well as registration for 2 attendees.
Contact Melissa Kueter 405.816.7484 or okcoda@gmail.com with conference questions.



Vendor Registration Form
 County Officers & Deputies Association of Oklahoma
 2025 Legislative Conference
 February 4th, 5th & 6th, 2025
 Embassy Suites Hotel & Conference Center
 2501 Conference Drive, Norman, OK 73069

REGISTER ONLINE! OKCODA.COM

Registrations are NON-Refundable after January 21st, 2025

1. Please print your name clearly (as it should appear on name badge.) Please attach additional forms if needed.

Company _____

First _____ Last _____ Title _____

First _____ Last _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____ Phone _____

Email _____

		AMOUNT DUE
Single Booth (2 registrations).....	\$500.00	\$ _____
No Booth (2 registrations).....	\$450.00	\$ _____
Additional Booth	\$400.00	\$ _____
Additional Name Badge (must select booth/no booth first)	\$ 50.00	\$ _____
OR SELECT SPONSORSHIP LEVEL (see letter for details)		
Gold Sponsorship (includes one booth space).....	\$1000.00	\$ _____
Platinum Sponsorship (includes 2 booth spaces).....	\$1400.00	\$ _____

3. REGISTRATION INSTRUCTIONS: 1. Anyone attending any part of the conference is required to register 2. You may send one check/PO for multiple registrations 3. Cancellations must be submitted in writing to CODA, PO Box 2455, Chickasha, OK 73023 or okcoda@gmail.com . 4. No refunds after January 21st, 2025.	NUMBER ATTENDING THE PRESIDENT'S RECEPTION	<input style="width: 50px; height: 20px;" type="text"/>
	TOTAL AMOUNT ENCLOSED \$ _____ <input type="checkbox"/> Check (payable to CODA) <input type="checkbox"/> PO Check or PO # _____	

Return Registration Form and Remit Payment To:

CODA
 PO Box 2455
 Chickasha, OK 73023

Phone: 405-816-7484
 Email: okcoda@gmail.com

CODA 2025 LEGISLATIVE CONFERENCE

TENTATIVE AGENDA

(all times/programs are subject to change)

Monday, February 3

4:00P

CODA Board Meeting

4:00P

Exhibit Hall Set Up

Tuesday, February 4

8:00A

Exhibit Hall Set Up

9:00A

Registration Opens

10:00A

Exhibit Hall Opens

10:00A

Assessor's Meeting

11:00A

CTAO Meeting

1:30P

General Session

Guest Speaker: Darryl Stacy

Executive Director, CLEET

7:00P

Bingo

Wednesday, February 5

7:00A

"Wake Up Wednesday" Legislative
Breakfast @ the ACCO Building

8:00A

Registration Opens

9:00A-12:00P

Capitol Day (on your own)

OR

Workshops:

Understanding the Whole of County Government

Introduction To Purchasing

Legislative Process

12:00P-1:30P

Lunch (on your own)

1:30P

Association Breakout Sessions

County Assessors

County Clerks

County Commissioners

County Court Clerks

County Treasurers

County Sheriffs

5:30P

Exhibit Hall Closed

TBA

**President's Reception featuring
Duelling Pianos!**

Thursday, February 6

9:00A

General Session (Program TBA)

WATCH THE CODA FACEBOOK PAGE AND WEBSITE FOR UPDATES