



It's time for the CODA 2019 Annual Conference!

REGISTER ONLINE! WWW.OKCODA.COM

SEPTEMBER 11TH, 12TH AND 13TH, 2019

RENAISSANCE HOTEL & CONFERENCE CENTER

6808 South 107th East Ave, Tulsa, OK 74133, 918.307.2600

HOTEL RESERVATIONS:

ROOM RATES ARE \$94/NIGHT – SINGLE/DOUBLE OCCUPANCY. Reservations can be completed by calling the hotel central reservation department at **918.264.0165**. Please refer to group code: **COD**. POs must be faxed directly to the accounting office at **918.252.0337** and must include the reservation confirmation number. *All attendees have until **8/13/2019** to make their reservations at the group rate. Once this date has passed **OR** the block is full, the discounted rate will not be available and attendees will receive the best available rate at that time.* Due to the extremely high cancellation rate in the past each attendee will only be allowed to book two room reservations in their own name. Also, you may be required to provide credit card information during the reservation process. This information may be used by the hotel to charge your credit card in the event you do not attend and do not cancel your rooms one week prior to the conference. We do understand that this may be an inconvenience for some of you, unfortunately there is no other alternative.

OVERFLOW HOTEL RESERVATIONS CAN BE MADE AT:

STAYBRIDGE SUITES TULSA SOUTH, 11111 E 73RD ST, TULSA, OK 74133

PHONE: 918.461.2100 FAX: 918.461.2300

\$94/NIGHT (PO ACCEPTED)

(MENTION GROUP – OK CODA)

SET UP PO/DIRECT BILL WITH TES GREGORY 918.392.8135

Reservation Deadline is August 27th, 2019

Conference Training Opportunities

These classes will run concurrently so only register for one!! Classes will be 9:00 a.m. to noon on September 12th.

Understanding the Whole of County Government

Notie Lansford & Suzette Barta, County Training Program

This is a 3 hour certification class that provides a summary of all the officials and the roles they play in county government, including the elected and non-elected departments. This is a required "Basic Certificate" course for all 2nd and 3rd deputies and it counts as discretionary credit for elected officials and their chief/first deputy.

Intro to Statutes Use

Sherri Schieffer, County Training Program

This 3 hour workshop is a primer on how to use the Oklahoma Statutes, both hard copy and online, to find what you need to know; very practical. There will be some hands-on exercises. This workshop will provide discretionary credit hours toward all certifications.

Time Management Redefined

Shelby Morris, OSU

Simple yet critical ways to organize and execute around our most important priorities, not be deterred by fierce distractions, and create energy and get things done!

Don't End Up in HR! Harassment & Discrimination

Jack Hedrick-Lightfoot, M.S., President, Unboxed Training Solutions LLC

The perception of one word you say may change the entire meaning of a conversation and cause disciplinary action. You'll leave this interactive course with a better understanding of sexual harassment and discrimination and how to avoid it. This workshop will provide discretionary credit hours toward all certifications.

Contact Melissa Kueter 405.816.7484 or okcoda@gmail.com with conference questions

Also, don't forget to bring a door prize! SEE YOU AT THE CONFERENCE!