



It's time for the CODA 2020

Legislative Conference!

REGISTER ONLINE! WWW.OKCODA.COM

FEBRUARY 4TH, 5TH & 6TH, 2020

EMBASSY SUITES HOTEL & CONFERENCE CENTER
2501 Conference Drive, Norman, OK, 73069, 405.364.8040

HOTEL RESERVATIONS:

ROOM RATES ARE \$100/NIGHT – SINGLE/DOUBLE OCCUPANCY. Reservations can be completed by calling the hotel directly at **405.364.8040**, or the main registration line **866.577.1273**. Please refer to group code: **COD**. POs must be faxed directly to the accounting office at **405.253.3551** and must include the reservation confirmation number. *All attendees have until **1/13/2020** to make their reservations at the group rate. Once this date has passed OR the block is full, the discounted rate will not be available and attendees will receive the best available rate at that time.* Due to the extremely high cancellation rate in the past each attendee will only be allowed to book two room reservations in their own name. Also, you may be required to provide credit card information during the reservation process. This information may be used by the hotel to charge your credit card in the event you do not attend and do not cancel your rooms one week prior to the conference. We do understand that this may be an inconvenience for some of you, unfortunately there is no other alternative.

OVERFLOW HOTEL RESERVATIONS CAN BE MADE AT:

HOLIDAY INN EXPRESS & SUITES, 2500 CONFERENCE DRIVE, NORMAN, OK 73069
PHONE: 405.928.5300
(MENTION GROUP CODE – DOC)

We encourage every elected official to contact their Representative(s) and Senator(s) and invite them to the **“Wake Up Wednesday” Breakfast at ACCO the morning of February 5th**. The *full hot* breakfast (not fast food) is from 7:30 to 9:00 and it is come-n-go. **After the breakfast, we will be going onto the Capitol to hand out Chocolates to each office.** There will be **NO** Program. The purpose is to have one on one time with your Rep. or Senator to get to know them and, to encourage them to contact their county officials if they ever have a question that pertains to County Government. We are asking that each of you contact your Rep. or Senator now to extend an invitation to the February 6th breakfast so that they can mark it down on their calendar. This is the first week of session and they will be receiving an enormous amount of invitations to different events, so the sooner they are invited the better the chance we will have getting them to attend our breakfast.

Pre-Conference Training Opportunities

The class will be 9:00 a.m. to noon on Feb. 4th.

Purchase Card Training

Mandatory training for any county seeking application for the State Issued credit card through OMES (Office of Management and Enterprise Services). This 3 hour training will also qualify for the mandatory CEU training for keeping the credit card in good standing.

Sign-up at the OSU-CTP website: <http://agecon.okstate.edu/ctp/schedule.asp> The usual class fees apply.

Contact Melissa Kueter 405.816.7484 or okcoda@gmail.com with conference questions
Also, don't forget to bring a door prize! **SEE YOU AT THE CONFERENCE!**